Library Board of Trustees Meeting
502 Main St West
November 18 2026

Call to order: PA, MA, CC, JC, LG, PL, MR

1. Approve Agenda
2. Approve Minutes October 2026
3. Public Comment
4. Continuing Business
    a. Renovation Update
5. New Business
    a. NWLS Agreement
6. Director's Report
    a. Statistical Report
    b. Financial Report
7. Adjourn

Director's Report November 2026

Building Update

The last pay request under the FFP grant will be submitted by the end of November. This will include some personnel hours for grant administration and cleaning, the roof work, and computer equipment for the Memory Lab (or whatever we will call it). Final reports are also due. Dan H and I are working on quotes for the doors. I think we'll go with Superior Glass as they are the only company that seems to have the capacity to do the electrical work involved with adding ADA operators to the Main St. entrance.

Programming

Cole hosted a basketry program a few Saturdays ago that was very popular. Stuffy sleepover included about 36 stuffys! The fun and important impact of some of Hannah's programs are the tradition building in families who participate year after year. The library becomes part of a person's childhood! Cole and I are introducing a Sunday afternoon program, once / month Nov - March which will feature a new "parlor or party" game each session. We'll then include the games in our library of things.

Planning

Strategic planning kicked off this month. Right now we are working on Planning to Plan - below are some of the responses our team developed during our first meeting

"whys" behind what made you decide to commit to strategic planning at this time. For example:

- New chapter after the renovation - What's next?
- What do new library users want from the library? What services? How to be inclusive of new needs?
- Continuing to stay relevant
- Expanding connections with other community organizations - How do other organizations make the best use of the library
- Communicating what the library does in the community
- Increasing physical circulation

What are some outcomes you hope to see if your organization has a strategic plan in place? For example:

- Increase in number of people using the library
- Increase in circulation of physical items
- Increase the number of young families using the library
- Better understanding of what the community wants from the library
- Greater awareness of the collection - better communication to our community
- Everyone comes to the library once a week!

Personnel

Jocelyn is moving on to a new job. This is an opportunity to again evaluate staffing needs and create a position that meets the needs of the library as well as benefits a potential employee.

Thanks for Reading!