

Vaughn Public Library Board of Trustees meeting on April 8, 2026.

Board members present: Jim Crandall, Lynn Garrington, Clarence Campbell, Mary Asbach, Megan Robertson; Sarah Adams, Director.

The meeting was called to order at 5:35 p.m. by Michelle.

Motion/second by Clarence/Mary to approve the agenda. CARRIED.

Motion/second by Lynn/Megan to approve the March 11, 2026 minutes. CARRIED.

There was no public comment.

Building: Sarah said that there have many visitors checking out all floors of the remodeled building. Contractors have been finishing things on the punch list so the VPL can get a final certificate of occupation. Alex, the architect, will be here before the ribbon cutting to do a final walk through.

Cleaning: Sarah presented a proposal to hire an outside firm to do the cleaning of the building. In the past the city has done the cleaning and billed the Vaughn for the service. The city is also considering contracting a cleaning service for all city properties. She explained the proposal and suggested a counter offer of \$650/week or \$38,000 annually. Motion/Second by Megan/Lynn to approve the amount but allow the director to negotiate an acceptable contract offer.

Motion/Second by Clarence/Mary to move additional funds from the fund balance to the 2026 budget to cover the cleaning costs.

Sarah reviewed the circulation/activity report and the financial report.

A ribbon cutting along with tours of the building will be from at 5:00-8:00 p.m. on Friday, April 8<sup>th</sup> followed by music and tours.

The meeting adjourned at 6:50 p.m. The next meeting is scheduled for Wednesday, May 13<sup>th</sup> at 5:30 p.m.