

## Vaughn Public Library Board of Trustees meeting on August 13, 2025

Board members present: Michelle Jardine, Jim Crandall, Clarence Campbell, Lynn Garrington, Megan Robertson, Peter Levi, Trustees; Sarah Adams, Director.

Prior to the meeting Sarah introduced Peter Levi, the new city council liaison and board of trustees member. We each sat in and commented on sample chairs for the renewed Vaught Library facility.

The meeting was called to order at 5:35 p.m. by President Michelle.

Motion/second by Megan/Lynn to approve the agenda. CARRIED.

Motion/second by Clarence/Lynn to approve the July 9th minutes. CARRIED.

There was no public comment.

Sarah reported on the monthly construction progress meeting. Most of the structural work has been completed and wall studs are being installed and electric lines run. She also had conversations with the contractor regarding security cameras and recording devices. The project will receive additional funds through the Flexible Facilities Grant award to cover the costs of repairing the west wall.

A glass floor or vault lights were discovered during construction. The board asked Sarah to inquire if the feature can be salvaged and displayed. Several chair samples were tested and colors considered. Colors and fonts for the building sign were viewed.

The board talked about an event policy that takes into consideration air quality in the light of this summer's wild fires.

The board reviewed the proposed 2026 budget. Motion/second by Megan/Lynn to approve it as presented. CARRIED.

The meeting adjourned at 6:40 p.m.

Update on renovation project: Sarah said that the building may be completed earlier than anticipated because of progress being made. A work schedule outlining construction goals is set for weeks ahead as benchmarks are reached.

The alley side of the building will be excavated on July 10<sup>th</sup> to waterproof the basement wall. Depending on conditions, the depth to drain tiles will be reevaluated. The board is in favor of going as deep as needed to solve any moisture problem.

Motion/second by Lynn/Michelle to send a letter to Bayfield County requesting excess monies in the Building Strong Libraries fund be allocated in support of the VPL renovation. CARRIED.

Sarah reviewed the monthly statistics. Visits and increases in circulation has been slow building since the move into the temporary location. Finances are in the range to be expected for this time in the fiscal year.

The meeting adjourned at 6:25 p.m.

The next meeting is scheduled for August 13<sup>th</sup> at 5:30 p.m.

Submitted by Jim Crandall