

Vaughn Public Library Board of Trustees meeting on November 8, 2023

Board members present: Dinny Bolka, Jim Crandall, Michelle Jardine, Sarah Jackson, Megan Robertson, Clarence Campbell, Mary Asbach, Sarah Adams, Director

Michelle called the meeting to order at 5:32 p.m.

Motion/second by Dinny/Clarence to approve the agenda. Carried.

Motion/second by Sarah J./Mary to receive and place on file the minutes of the board meeting on October 11, 2023. Carried.

There was no public comment.

Renovation update: The Phase One renovation project was approved by the city council by a unanimous vote. Sarah A. said that once the bond resolution is approved by city council on November 14th, there is a 30 day period where the borrowing could be brought up for referendum. Meetings with the architect are planned for early January. The board reviewed the Architectural Design Work Plan provided by the Architects.

Capital Campaign: The director will send out RFPs raising capital for the second phase of renovation. The second phase would include restoring the historic Main Street entrance, the Vaughn Avenue entrance and the third-floor meeting space. Proposals will be considered in late January 2024.

Grants Team: Motion/second by Clarence/Megan to have the director subscribe to a foundation directory for grant raising for \$1,000. CARRIED.

Meeting Room Fees: The board considered current meeting room rental policies. No changes were made.

Sarah A. reviewed the finances and statistics with the board.

The next meeting is scheduled for December 13 at 5:30 p.m.

The meeting adjourned at 6:39 p.m.