



Ashland Adult Literacy
Literacy Coach Information Meeting
January 12, 1 pm 2023

Agenda

Welcome & Introductions

Ashland Literacy

About Us
What We Do

What a Literacy Coach Does

Next Steps

Questions

Ashland Adult Literacy

- *Over the past months, Extension Ashland County, the Ashland County Wellness and Recovery Court, NorthLakes Community Clinic, Ashland County Jail and the Vaughn Library have worked in partnership to create the Ashland Adult Literacy to meet the needs of adults, especially those who are involved with the justice system.*
- *Our goal is to create a network of trained volunteers who will be connected to individuals expressing a desire to improve their literacy skills. The discovery of learners will be through the partner organizations in addition to Northwest Wisconsin CEP and Northwood Technical College. A call for volunteers will be sent out annually. Another goal is to create increased access to literacy materials to underserved people in our community.*

Ashland Adult Literacy

What We Do

Ashland Adult Literacy will manage aspects related to literacy partnerships between learners and volunteers

- *discover and assess learners*
- *discover and train literacy coaches*
- *match learners & coaches*
- *facilitate monthly checkin with learners & coaches to help with any issues*
- *provide literacy resources for teaching and reading*

Literacy Coaches

What a Literacy Coach Does

Approach literacy coaching with a commitment to positively impact learners in many aspects of their lives, but especially helping in the discovery of the power of reading and literacy. Understand and have empathy for learners' varied life circumstances. Be flexible!

Literacy Coaches

- *Complete tutor training*
- *Meet with your learner for at least 2 hours / week, in a public space*
- *Help your learner work toward individual goals*
- *Prepare lessons and activities for each tutoring session*
- *Submit a monthly tutor report*
 - *Monthly hours (preparation & tutoring)*
 - *Learner goals and achievements*
- *Respect your learner's privacy—follow confidentiality guidelines*
- *Contact the volunteer coordinator with questions, challenges and to ask for support*
- *Attend tutor in-services to continue building tutoring skills*
- *follow all Literacy Coach policies*

Literacy Coaches “Musts”

To be a literacy coach, you must

- *be able to tutor your learner for **at least 6 months***
- *complete initial tutor training*
- *commit to attending 1 additional tutor in-service every six-months*
- *submit a monthly Tutor Report*
- *have reliable transportation*
- *have a sincere desire to help other adults develop their English communication skills*

Literacy Coaches are Essential

As a Literacy Coach you will be

- *viewed as a valuable resource to Ashland Adult Literacy, to the learners and to our community*
- *given meaningful assignments, with effective supervision and participation*
- *recognized for your contributions to Ashland Adult Literacy*

Literacy Coach Training

Through our membership with Wisconsin Literacy, we have access to ProLiteracy which provides online training for Literacy Coaches.

[ProLiteracy](#)

Next Steps

- Yes! I want to be a Literacy Coach
 - Complete this [form](#) providing basic contact information
 - Complete the Literacy Coach Application
 - Sarah A. will contact you to set up training
 - Once training is complete, you'll be matched with a learner
 - An initial meeting with Sarah A, you & the learner will take place
 - If all seems a good fit, you and the learner will create your meeting arrangements

Next Steps

- I AM NOT QUITE SURE!

It is okay to take some time to consider whether this is a good fit for you.

Ashland Adult Literacy is a new organization and it will take some time to become established, so check back!

Questions?

Contact Information

Sarah Adams, Vaughn Library

sadams@vaughnlibrary.org

Angela Moravet, Ashland County Jail

angela.moravetz@ashlandcountysheriff.us

Xristobal Ramirez Romero, NorthLakes Clinic

xramirez@nlccwi.org

Alison Spaude-Filipczak, Ashland County Wellness & Recovery Court

alison.filipczak@co.ashland.wi.us

Heidi Ungrodt, Ashland County Extension

heidi.ungrodt@wisc.edu